

Become a Governance Professional

# YOUR ROADMAP TO A SUCCESSFUL CAREER



**Better Governance. Better Future.**

# THE HONG KONG CHARTERED GOVERNANCE INSTITUTE 香港公司治理公會

(Incorporated in Hong Kong with limited liability by guarantee)

The Hong Kong Chartered Governance Institute (HKCGI) is the sole accrediting body in Hong Kong and the Chinese mainland for the globally recognised Chartered Secretary and Chartered Governance Professional qualifications. Formerly known as The Hong Kong Institute of Chartered Secretaries (HKICS), HKCGI is the Hong Kong/China Division of The Chartered Governance Institute (CGI).

With a legacy of over 75 years, HKCGI has established itself as a trusted and reputable professional body in the region. Its influence extends to CGI's global network of around 40,000 members and students, making it one of its fastest-growing divisions. HKCGI's community comprises about 10,000 members, graduates, and students, with significant representation in listed companies and diverse governance roles across various industries.

Guided by the belief that governance leads to better decision-making and a better world, HKCGI is committed to advancing governance in commerce, industry, and public affairs. It achieves this through education, thought leadership, advocacy, and active engagement with its members and the broader community. As a recognised thought leader, HKCGI promotes the highest standards of governance while advocating for an inclusive approach that considers the interests of all stakeholders, and ensures that every voice is heard and valued.

**Better Governance. Better Future.**

For more information, please visit [www.hkcg.org.hk](http://www.hkcg.org.hk).



---

# OUR GLOBAL NETWORK

## 9 DIVISIONS OVER 80 COUNTRIES AND REGIONS

---

Unlock a globally recognised and transferable HKCGI Membership - your gateway to the worldwide governance profession.



As the Hong Kong/China Division of The Chartered Governance Institute (CGI), members (i.e. Fellows and Associates) elected from HKCGI hold dual membership of CGI and HKCGI.

HKCGI connects you to an international network, opening doors across all CGI Divisions.

# WHAT IS A GOVERNANCE PROFESSIONAL

Corporate governance is the system of rules, practices, and processes by which an organisation is directed and controlled. Governance professionals are the essential stewards who design, implement, and oversee these governance mechanisms, bridging regulatory requirements and organisational practice.



## KEY CHALLENGES

- Geopolitical tensions
- Climate-related changes
- Rising inequalities
- Cybersecurity risks
- Technological disruptions
- Stakeholder demands
- Regulatory compliance



## GOOD GOVERNANCE

START

SYSTEM

MANAGEMENT

SUCCESS



---

# WHAT IS A GOVERNANCE PROFESSIONAL - CONT.

---

## Core responsibilities:

- 01 Developing and implementing policies that foster efficient administration
- 02 Helping to promote and shape an organisation's compliance culture
- 03 Liaising between the executive and non-executive boards and between the board and management
- 04 Advising and influencing board-level governance and strategic choices

Through its qualifying programme, the Chartered Governance Qualifying Programme (CGQP), HKCGI offers professionals dual membership of CGI and HKCGI, as well as the dual qualification of Chartered Secretary and Chartered Governance Professional.



# OPTIMISING YOUR POTENTIAL

The Stock Exchange of Hong Kong Limited periodically reviews the corporate governance framework to ensure it remains effective and continues to foster improvements in governance quality.

The governance framework, as outlined in the Listing Rules and the Corporate Governance Code, emphasises the critical role of **company secretaries** as governance advisers to the board. They are responsible for keeping the board informed about the latest laws and regulations relevant to the company.

Experienced governance professionals are well-qualified for board positions and often progress to roles such as **chairpersons, chief executives, and directors.**



---

# CAREER OPPORTUNITIES OF A GOVERNANCE PROFESSIONAL

---

There are a wide range of roles that governance professionals can pursue, which include but are not limited to these fields:

- Accounting and Finance
- Company Secretarial Profession
- Corporate Governance
- ESG and Sustainability
- Legal/Compliance
- Risk Management



---

# YOUR ROUTE TO HKCGI MEMBERSHIP

---

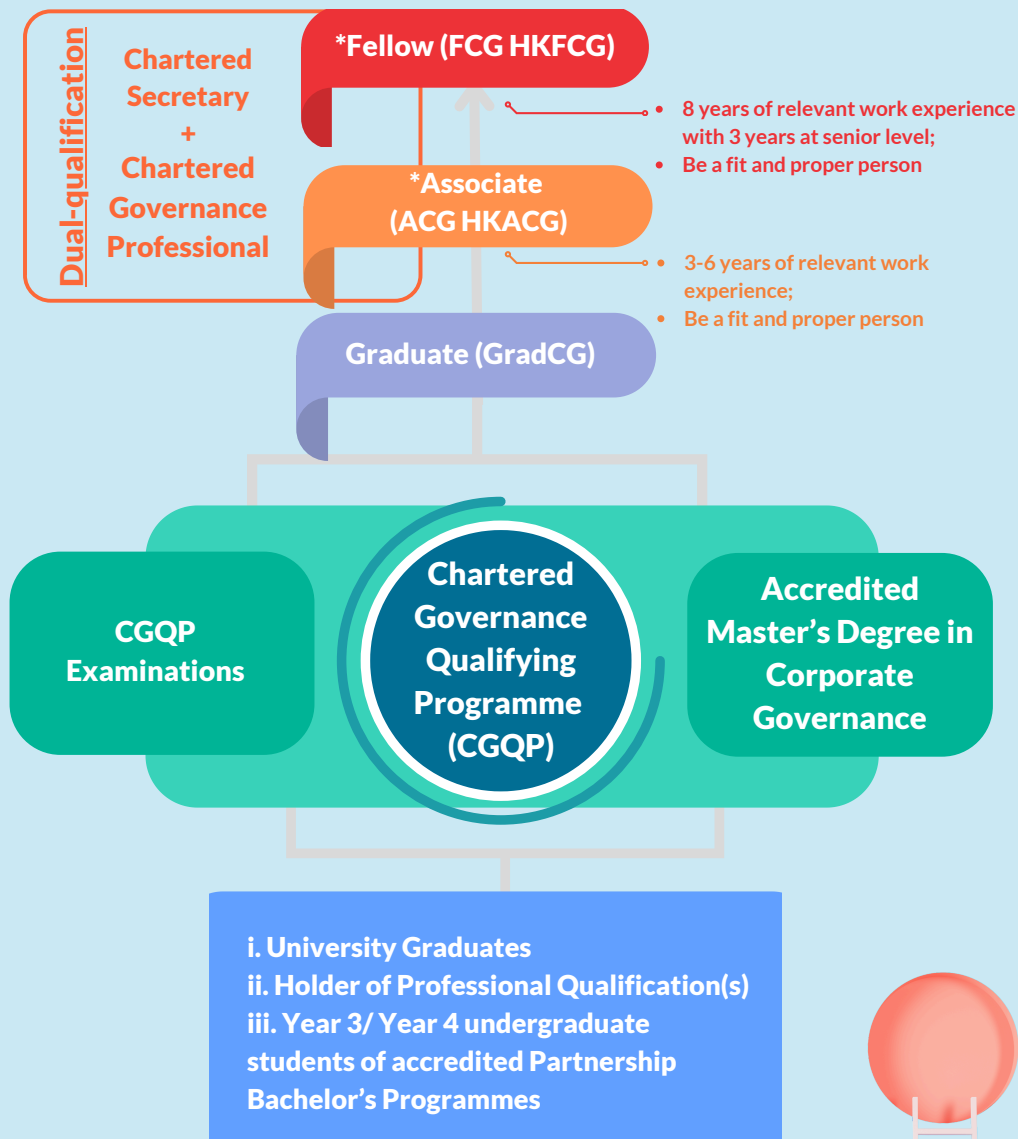
HKCGI membership is open to university graduates from all disciplines.

As a university graduate, you can apply to be an HKCGI student. Following successful completion of the Chartered Governance Qualifying Programme (CGQP), you will become a Graduate of the Institute.

Upon gaining the required professional experience, you may apply for an **Associate** or **Fellow** election. This grants you dual membership of CGI and HKCGI, as well as the dual designation of Chartered Secretary and Chartered Governance Professional. Both the Chartered Secretary and Chartered Governance Professional qualifications are internationally recognised and transferable.



# YOUR ROUTE TO HKCGI MEMBERSHIP - CONT.



\*Only Fellows and Associates are regarded as members of HKCGI

---

# HKCGI MEMBERSHIP - FELLOWS, ASSOCIATES

---

## MEMBERSHIP RECOGNITION AND BENEFITS

HKCGI membership carries significant recognition among regulators, statutory bodies, and professional bodies, including:

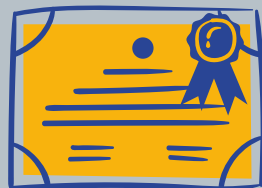
- Companies Registry (CR)
- Hong Kong Exchanges and Clearing Limited (HKEX)
- The Hong Kong Monetary Authority (HKMA)
- Securities and Futures Commission (SFC)
- Hong Kong Bar Association (HKBA)
- Official Receiver's Office (ORO)

---

## WHAT WE OFFER

Various benefits and services to our members, graduates, and students:

- Networking with governance professionals in Hong Kong and the Chinese mainland
- Weekly e-newsletters
- Access to technical guidance notes and research reports
- Access to monthly governance journal, CGj
- Professional development opportunities through conferences, CPD training, and recorded videos
- Mentorship and job opportunities



# HKCGI STUDENTSHIP

## WHERE YOUR JOURNEY AT HKCGI BEGINS

**Register as a Student with HKCGI**



**Two Ways to Complete the Chartered Governance Qualifying Programme (CGQP)**

**Chartered Governance Qualifying Programme (CGQP)**

*6 core modules plus 1 elective*



**Collaborative Course Agreement (CCA) Programmes**

*Master's Degree in Corporate Governance accredited by HKCGI*



**Become a Graduate (GradCG)**





**Continue your journey towards HKCGI member**

# CHARTERED GOVERNANCE QUALIFYING PROGRAMME (CGQP)

The HKCGI qualifying programme, the Chartered Governance Qualifying Programme (CGQP), equips our students with the knowledge and skill sets required for governance professionals to support the board, senior management, corporate governance, and regulatory compliance.

The CGQP comprises of a total of 7 modules, of which 6 are compulsory and the 7th is chosen from 2 electives:

CORE MODULES		ELECTIVE MODULES		
* Letter of Recognition	Corporate Secretaryship and Compliance			
	Hong Kong Company Law			
	Interpreting Financial and Accounting Information			
	Risk Management			
			Hong Kong Taxation	
	Corporate Governance	Strategic Management	Boardroom Dynamics	

\*Letter of Recognition - Essential Company Secretarial Practice



# CGQP EXAMINATIONS



HKCGI students may complete the CGQP by taking the CGQP examinations. The CGQP examination is a postgraduate-level professional assessment conducted twice annually.

- Two examination diets in June and November each year.
- Three-hour closed-book written examinations.
- Examination centres are available in Hong Kong, Beijing, Shanghai, and Guangzhou.

The Institute offers learning support to students during their examination preparation.

Online study materials  
(for 8 modules)

Examination technique  
workshops and recorded videos

Past papers, examiner's reports  
and revision guidance

Experience sharing and student  
gatherings

Examination preparatory programme  
(offered by HKU SPACE)

---

# COLLABORATIVE COURSE AGREEMENT (CCA) PROGRAMMES

---

As an alternative to completing the CGQP, HKCGI accredits master's degrees in corporate governance from several Hong Kong universities under the Collaborative Course Agreement (CCA).

HKCGI students who complete the CCA programme and fulfil the Institute's requirements will be eligible for full exemption from CGQP.

## UNIVERSITIES

---

### CITY UNIVERSITY OF HONG KONG

**Programme:**

Master of Science in Professional Accounting and Corporate Governance (CG Stream)

**Duration/mode:**

1 year (Full-time)

2 years (Part-time)

---

### HONG KONG BAPTIST UNIVERSITY

**Programme:**

Master of Science in Corporate Governance and Compliance

**Duration/mode:**

1 year (Full-time)

1.5 years (Part-time)

---

# COLLABORATIVE COURSE AGREEMENT (CCA) PROGRAMMES

---

## UNIVERSITIES

---

HONG KONG METROPOLITAN  
UNIVERSITY



**Programme:**

Master of Corporate Governance and Compliance

**Duration/mode:**

1 year (Face-to-face Full-time)

2 years (Face-to-face Part-time)

2 years (Distance Learning Part-time)

SAINT FRANCIS UNIVERSITY



**Programme:**

Master of Corporate Governance

**Duration/mode:**

1.5 years (Part-time)

THE HONG KONG POLYTECHNIC  
UNIVERSITY



**Programme:**

Master of Corporate Governance \*

**Duration/mode:**

1 year (Full-time)

2 years (Part-time)

*\*HKCGI offers accreditation of the programme up until the 2025/2026 intake.*

# CGQP EXEMPTION ASSESSMENT

Students with recognised academic or professional qualifications may be exempt from specific CGQP modules. The table below shows the maximum number of exemptions. Exemption applications will be evaluated individually based on completed relevant courses.

\* The Institute has accredited the Partnership Bachelor's Programme (PBP) of several local universities. Year 3 and Year 4 students of PBP are eligible to register with HKCGI and complete the CGQP.

Modules	Partnership Bachelor's Programme*	Law Degree/ Qualified Lawyer	Accounting/ Finance Degree/ Qualified Accountant	Management/ Business Degree	Fast Track Professional	Collaborative Course Agreement Programme (CCA)
Corporate Governance						✓
Corporate Secretaryship and Compliance					✓	✓
Hong Kong Company Law	✓	✓			✓	✓
Interpreting Financial and Accounting Information	✓		✓	✓	✓	✓
Strategic Management	✓	✓	✓	✓	✓	✓
Risk Management						✓
Boardroom Dynamics (elective)						✓
Hong Kong Taxation (elective)	✓	✓	✓		✓	✓

---

# ACCELERATED ROUTE

## FAST TRACK PROFESSIONAL

---

The Fast Track Professional route is offered to qualified lawyers or accountants with more than five years of relevant post-qualifying experience in company secretarial work, corporate governance, and compliance.

This route evaluates applicants on a competency assessment basis, gauging their knowledge, skills, and experience.

### Route to Become a Chartered Secretary and Chartered Governance Professional



---

# HKCGI STUDENT AMBASSADORS PROGRAMME

---



More Details



If you are a student considering a career in corporate governance, you can explore the profession by becoming a Student Ambassador.



The HKCGI Student Ambassadors Programme (SAP) is offered to full-time university students. Student Ambassadors gain access to:

- HKCGI Mentorship Programme
- Job opportunities (internships, part-time and full-time positions for final-year students)
- Networking with professionals and peers
- Visits to authorised regulators
- Attendance at Annual General Meetings and more

---

# WE ARE HERE TO HELP

---

The Institute is always available to support you in your career!

For enquiries, please contact HKCGI's Qualifications and Assessments Section by phone at +852 2881 6177 or email [student@hkcgj.org.hk](mailto:student@hkcgj.org.hk).



The Hong Kong Chartered Governance Institute 香港公司治理公會  
(Incorporated in Hong Kong with limited liability by guarantee)

**Hong Kong Office**

3/F, Hong Kong Diamond Exchange Building, 8 Duddell Street, Central, Hong Kong

Tel: (852) 2881 6177

Fax: (852) 2881 5050

Email: [ask@hkcgi.org.hk](mailto:ask@hkcgi.org.hk)

Website: [www.hkcgi.org.hk](http://www.hkcgi.org.hk)

**Beijing Representative Office**

Room 1220, Jinyu Tower, No. 129, Xuanwumen West Street, Xicheng District, Beijing, 100031, P.R.C

Tel: (86 10) 6641 9368/6641 9190

Email: [bro@hkcgi.org.hk](mailto:bro@hkcgi.org.hk)

Website: [www.hkcgi.org.cn](http://www.hkcgi.org.cn)

